



GENERAL CLEANER POSITION DESCRIPTION FULL/PART-TIME, HOURLY (NON-EXEMPT)

Chief Objectives of the Position:

To provide quality housekeeping/janitorial service in compliance with established housekeeping/cleaning standards and procedures.

Reports To: General Manager and/or Facility Supervisor (s)

Responsibilities:

- Responsible for performing a wide variety of housekeeping/cleaning duties.
- Follows proper housekeeping procedures and techniques.
- Adheres to very high standards for overall cleanliness and appearance of assigned facility.
- Duties may include (but not limited to) sweeping, wiping, dusting, waxing, vacuuming, scrubbing, polishing, and washing windows.
- Properly uses small hand tools and equipment and a variety of cleaning solutions.
- Observes prescribed safety regulations.
- Follows proper facility and safety procedures.
- Must be able to understand and follow written or oral instructions and communicate effectively with colleagues and supervisors/management.
- Must be flexible and willing to take initiative in identifying and performing work that needs to be done.

Required qualifications and experience:

- Must possess the physical ability to perform tasks requiring continuous walking, standing, stooping, moving objects, lifting, and climbing.
- Required qualifications and experience include the ability to follow directions, and demonstrated ability to work successfully with teammates and independent of intensive supervision. Previous housekeeping/cleaning experience helpful.
- Reliable transportation and dependability required.

Signature

Date